



CULTURAL • ENVIRONMENTAL • HAZARDOUS  
EVALUATION & CONSULTING

**Bill Baldwin**  
Administrative Assistant



### **PROFESSIONAL RESPONSIBILITIES**

Mr. Baldwin serves as the Administrative Assistant for the Pennsylvania office of ASC Group. His responsibilities include technical style reviewer for reports as well as proposals. He also assists in pulling together information for federal proposals. Mr. Baldwin also reviews general correspondence for various projects. Mr. Baldwin has helped to develop standardized documents and procedures to make a more efficient use of time for companies. He also serves as a point of contact for clients when the situation arises.

### **Education**

2000, MA, University of  
West Florida,  
Mathematics.